Request to Decline CDE Pre-Population of 2023-24 CRDC

The Colorado Department of Education is dedicated to submitting the applicable data collected from local education agencies into the Civil Rights Data Collection (CRDC) system to assist LEAs with this federal collection.  CDE will pre-populate as much data as possible and then the LEAs will need to review the CDE pre-populated data, make updates if necessary and add the missing information in the CRDC system directly. Once completed, the LEA must finalize the data in the CRDC system.

However, some local education agencies (LEAs) may prefer to provide all required data in the CRDC system without assistance from CDE. If your LEA does NOT want CDE to pre-populate CRDC with approved data, please complete and provide this form to Annette Severson ([Severson\_a@cde.state.co.us](mailto:Severson_a@cde.state.co.us)) on or before November 20th, 2024.

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District Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ District Number \_\_\_\_\_\_\_\_\_\_\_

requests that the Colorado Department of Education NOT prepopulate the 2023-24 Civil Rights Data Collection (CRDC) with any data. It is understood that the CRDC system will not contain any data that our district previously provided to the Department. Our district will be responsible for completing the entire 2023-24 Civil Rights Data Collection.

Superintendent Name (printed) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Superintendent Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***What is Civil Rights Data Collection?*** *The Civil Rights Data Collection (CRDC) is a biennial (i.e., every other school year) survey required by the U.S. Department of Education’s (Department) Office for Civil Rights (OCR) since 1968. The 2023-24 CRDC will collect data from a universe of all public local educational agencies (LEA) and schools. The Department collects data that are necessary to ensure compliance with civil rights laws within its jurisdiction. The CRDC collects a variety of information, including student enrollment and educational programs and services data that are disaggregated by race/ethnicity, sex, English learner (EL), and disability. The CRDC is a longstanding and important aspect of ED’s Office for Civil Rights overall strategy for administering and enforcing the civil rights statutes for which it is responsible. This information is also used by other ED offices as well as policymakers and researchers outside of ED.*