

# 2023-2024 Special Education Discipline Snapshot

## Purpose:

The purpose of the Special Education Snapshot is to obtain discipline data on students with disabilities.

## Dependencies:

Student has been assigned a SASID and updated in the RITS system.

Student has a record in the Discipline Interchange for:

- Discipline Action

Student has a record in the Student Interchange for:

- Demographics
- Student School Association

Student has a record in the Special Education IEP Interchange for:

- Participation
- Child

## Criteria:

Pull all error-free records from the Discipline Action file where Special Education Action Flag = 1 and Discipline Action Type = 11, 12, 13, OR 00 and Special Education Removal Type = 01 or 02

## Notes:

The records selected will be joined with data from the Student Interchange- Demographic and Student School Association Files and the Special Education IEP Interchange- Participation file.

- For joining to Student Demographic, use District Code, School Year, and SASID.
- For joining to Student School Association, use District Code, School Code, School Year, and SASID where Discipline Date >= School Entry Date and <= School Exit Date.
- For joining to Special Education Participation, use Admin Unit Code, School Code, School Year, and SASID where Discipline Date >= Date of Entry to Special Education and <= Date of Exit from Special Education.

**Note: The primary key for the Special Education Discipline Snapshot aligns with the primary key for the Discipline Interchange: Discipline Action File**

# 2023-2024 Special Education Discipline Snapshot

Name of Field	Field Length	Source Interchange 1. Primary 2. Secondary For records not submitted in Primary Interchange, data will extract from Secondary Interchange	Source File 1. Primary 2. Secondary For records not submitted in Primary File, data will extract from Secondary File	Remarks
Admin Unit/SOP Code	5	Discipline	Discipline Action	Calculated field based on district code
School District/BOCES Code	4	Discipline	Discipline Action	
School Code	4	Discipline	Discipline Action	
Special Education Program Code	4	Discipline	Discipline Action	Zero-filled unless attending a Sped Program
Student's State ID (SASID)	10	Discipline	Discipline Action	
Local ID (LASID)	10	1. Student 2. Special Ed IEP	1. Student Demographic 2. Special Ed Child	
Student's Last Name	30	1. Student 2. Special Ed IEP	1. Student Demographic 2. Special Ed Child	
Student's First Name	30	1. Student 2. Special Ed IEP	1. Student Demographic 2. Special Ed Child	
Student's Middle Name	30	1. Student 2. Special Ed IEP	1. Student Demographic 2. Special Ed Child	
Student's Gender	2	1. Student 2. Special Ed IEP	1. Student Demographic 2. Special Ed Child	
Student's Date of Birth	8	1. Student 2. Special Ed IEP	1. Student Demographic 2. Special Ed Child	
Student's Ethnicity: Hispanic or Latino	1	1. Student 2. Special Ed IEP	1. Student Demographic 2. Special Ed Child	
Student's Race: American Indian or Alaska Native	1	1. Student 2. Special Ed IEP	1. Student Demographic 2. Special Ed Child	
Student's Race: Asian	1	1. Student 2. Special Ed IEP	1. Student Demographic 2. Special Ed Child	
Student's Race: Black or African	1	1. Student	1. Student Demographic	

# 2023-2024 Special Education Discipline Snapshot

American		2. Special Ed IEP	2. Special Ed Child	
Student's Race: White	1	1. Student 2. Special Ed IEP	1. Student Demographic 2. Special Ed Child	
Student's Race: Native Hawaiian or Other Pacific Islander	1	1. Student 2. Special Ed IEP	1. Student Demographic 2. Special Ed Child	
FEDERAL_RACE_STUDENT	2	Internal Flag	1. Student Demographic 2. Special Ed Child	<b>Internal Flag</b> – calculated value based on ethnicity and race. See criteria below.
ELL Status	1	Internal Flag	1. Student Demographic 2. Special Ed Child	<b>Internal Flag</b> – calculated value. See criteria below.
Grade Level	3	1. Student 2. Special Ed IEP	1. Student School Association 2. Special Ed Participation	
Primary Disability	2	Special Ed IEP	Special Ed Participation	
Incident Identifier	10	Discipline	Discipline Action	
Incident Date	8	Discipline	Discipline Action	
Discipline Action Identifier	10	Discipline	Discipline Action	
Discipline Date	8	Discipline	Discipline Action	
Discipline Action Type	2	Discipline	Discipline Action	Field added to snapshot layout in 23-24. Field is not new, part of internal flag for Type of Suspension/Expulsion.
Received Services	1	Discipline	Discipline Action	Yes -1 or No - 0
Type of Suspension/Expulsion	2	Internal Flag	Discipline Action	<b>Internal Flag</b> – calculated value based on Discipline Action Type and Received Services. See criteria below. <b>Discipline Action Type codes changed in 23-24.</b>
Discipline Action Length	4	Discipline	Discipline Action	Max length is 260 days
Special Education Removal Type	2	Discipline	Discipline Action	
Special Education Removal Reason	2	Discipline	Discipline Action	
Date of Entry to Special Education	8	Special Ed IEP	Special Ed Participation	
Date of Exit from Special Education	8	Special Ed IEP	Special Ed Participation	

# 2023-2024 Special Education Discipline Snapshot

## Internal Flags

Internal flags are columns in the Special Education Discipline snapshot that are derived based on other values.

## FEDERAL\_RACE\_STUDENT

<b>Federal Race/Ethnicity Reporting Category</b> - the single category used to classify the student or staff member in aggregated federal or state reporting such as pupil counts, graduation rates, and assessment results. This designation is based on the race and ethnicity information provided to the reporting district by the student (or his or her parent/guardian) or staff member.	
<b>01</b>	American Indian or Alaska Native
<b>02</b>	Asian
<b>03</b>	Black or African American
<b>04</b>	Hispanic or Latino
<b>05</b>	White
<b>06</b>	Native Hawaiian or Other Pacific Islander
<b>07</b>	Two or More Races

- Default to '00'
- If ETHNICITY\_STUDENT = '1' then set STUDENT\_FEDERAL\_RACE = '04'
- If ETHNICITY\_STUDENT = '0' then set STUDENT\_FEDERAL\_RACE = '07' where more than one of the following fields = '1'
  - RACE\_INDIAN\_STUDENT
  - RACE\_ASIAN\_STUDENT
  - RACE\_BLACK\_STUDENT

# 2023-2024 Special Education Discipline Snapshot

- RACE\_WHITE\_STUDENT
- RACE\_HAWAIIAN\_STUDENT
- If ETHNICITY\_STUDENT = '0' and only one of the following fields = '1', use the below logic to set STUDENT\_FEDERAL\_RACE
  - If RACE\_INDIAN\_STUDENT = '1' then STUDENT\_FEDERAL\_RACE = '01'
  - If RACE\_ASIAN\_STUDENT = '1' then STUDENT\_FEDERAL\_RACE = '02'
  - If RACE\_BLACK\_STUDENT = '1' then STUDENT\_FEDERAL\_RACE = '03'
  - If RACE\_WHITE\_STUDENT = '1' then STUDENT\_FEDERAL\_RACE = '05'
  - If RACE\_HAWAIIAN\_STUDENT = '1' then STUDENT\_FEDERAL\_RACE = '06'

## ELL\_YN

0	No
1	Yes

If Language Proficiency in ('1','2','6','7') AND <School Year> = <Current School Year> AND DISTRICT\_CODE = <District Creating Snapshot>

## **TYPE OF SUSPENSION/EXPULSION**

- Default to '00'
- IF DISCIPLINE = '11' then '01' = In-School Suspension
- IF DISCIPLINE = '12' then '02' = Out-of-School Suspension
- IF DISCIPLINE = '13' Expulsion and RECEIVED\_SERVICES\_DISCIPLINE = '1' Yes then '03' = Expulsion With Services
- IF DISCIPLINE = '13' Expulsion and RECEIVED\_SERVICES\_DISCIPLINE = '0' No then '04' = Expulsion Without Services

# 2023-2024 Special Education Discipline Snapshot

2023-2024 Changes				
Date	Interchange File Affected	Description of Change	Reason for Change	Fields Affected
02/05/24		Additional snapshot criteria added around which records to include in the snapshot	Discipline Action file includes all students now	
02/05/24	Discipline Action	Discipline Action codes for ISS, OSS, and expulsion changed to 11, 12, and 13 and Type of Suspension/Expulsion internal flag calculation adjusted to account for new codes	Discipline Action file includes all students now	Discipline Action Type and Type of Suspension/Expulsion internal flag calculation