



COLORADO
Department of Education

FY24-25 BEST Grantee Training

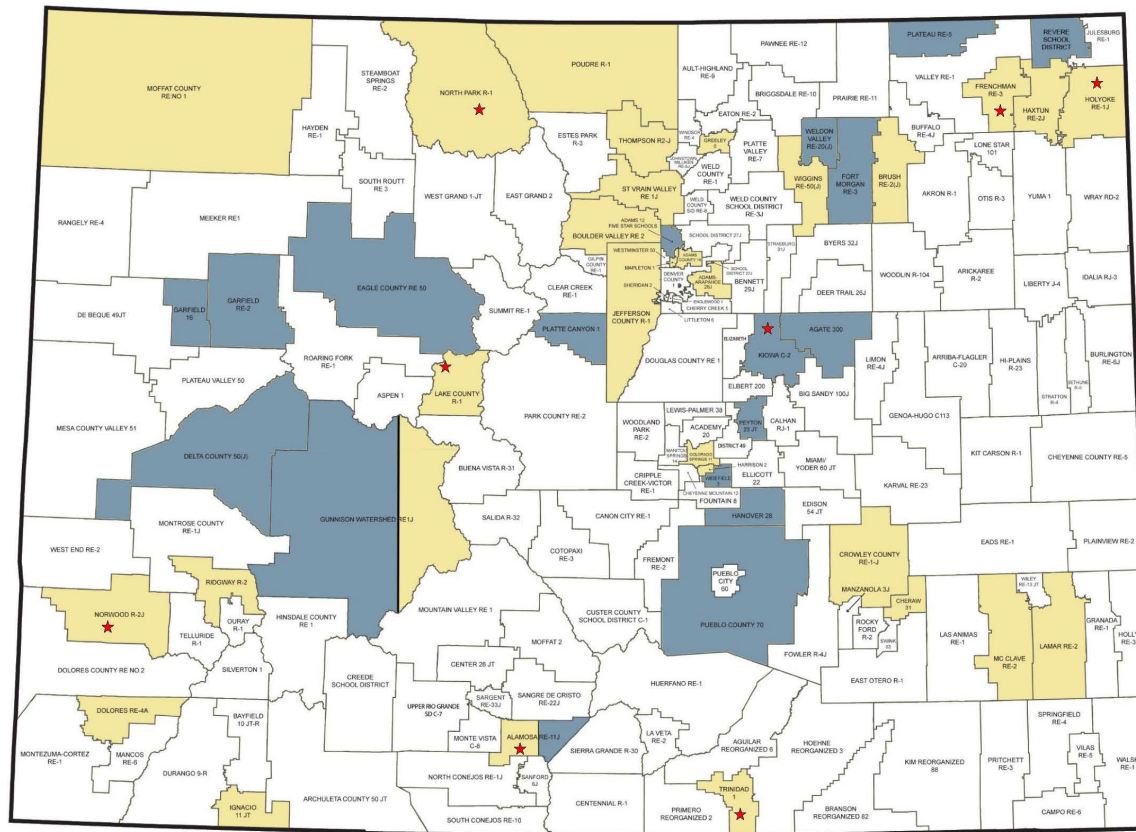
August 21, 2024

CONGRATULATIONS!



FY24-25 BEST Grant Recommended Projects

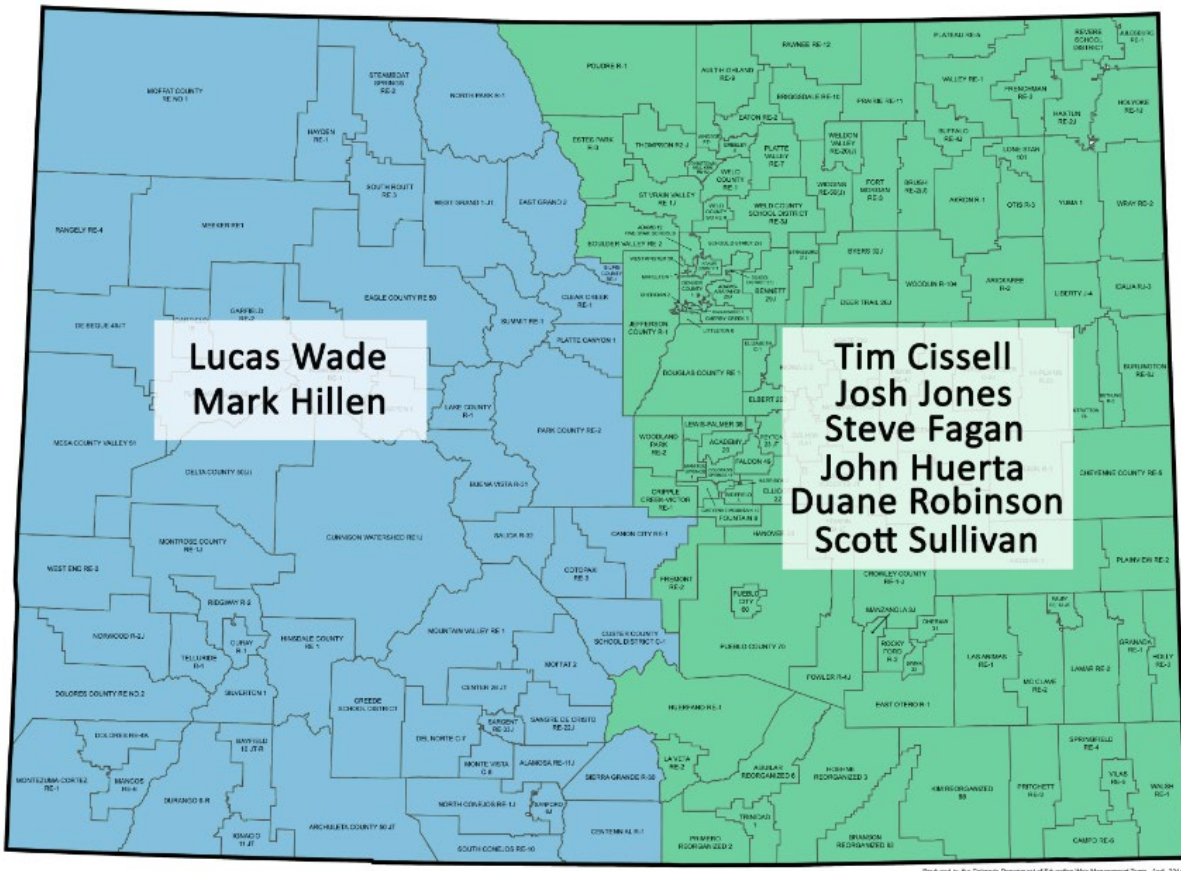
Recommended Projects (19) ■ Back-Up Projects (33) ■ Bond Contingent ★



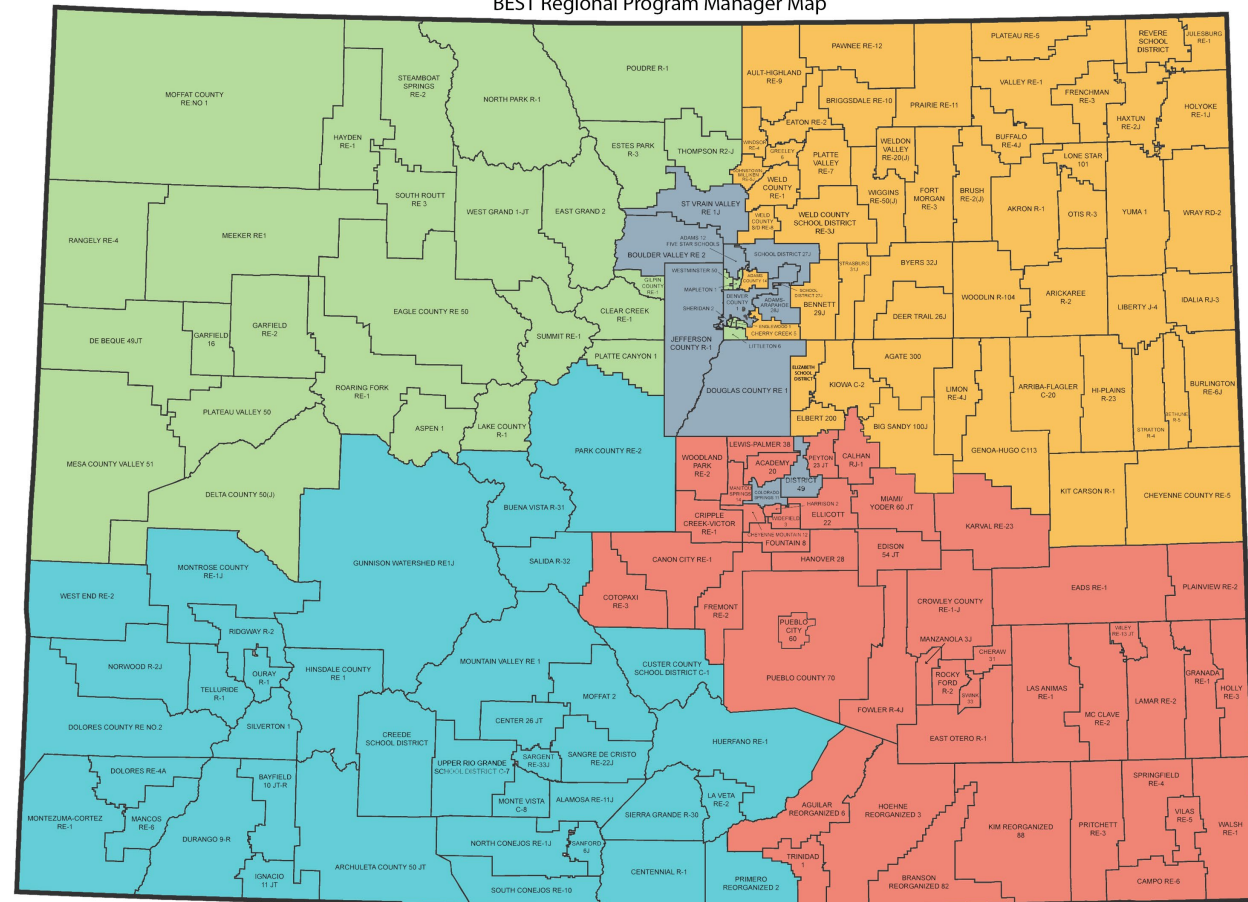
- For FY 2024-25, BEST has available **\$155,245,826 million** for cash grants.
- In May 2024, the CCAB reviewed 52 applications, **requesting approximately \$620 million** in state grant funds with \$262 million in matching funds, representing **\$882 million** in total project costs
- All 52 projects were recommended for funding
- 19 highest priority = **\$120,043,646.71**
- **\$35,202,179.29** remaining for backup projects.

Who We Are

Facility Insight Map



BEST Regional Program Manager Map





Legislative

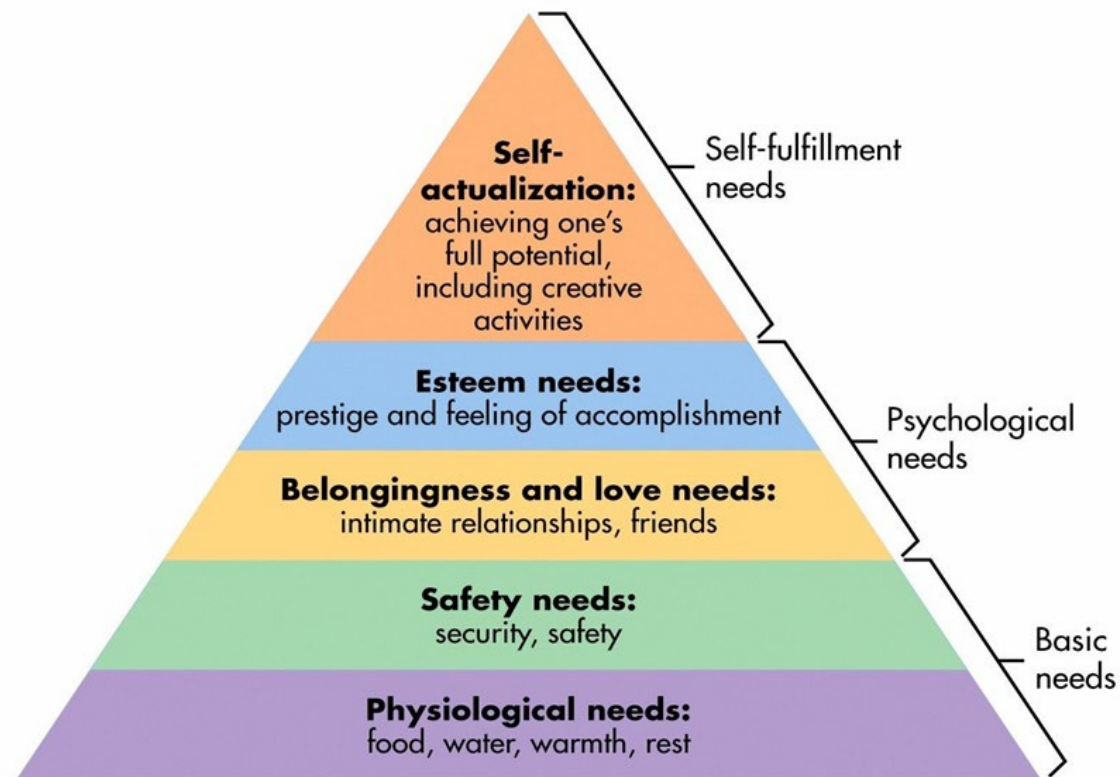
- The FY25 Long Bill made permanent our 5th Regional Program Manager – primarily focused on charter schools
- [HB24-1395](#) Public School Capital Construction Assistance Fund Transfer Date – reduced FY25 BEST Grant Round from \$175,245,826 to \$155,245,826
- [HB24-1448](#)
 - Restructured revenues from the State Land Board
 - Increased debt capacity for the program to issue bonds in the future
 - Set aside funds to match the [State Charter School Facilities Incentive Grants](#) program.

Policy and Procedure

- GAINS
- New CC05 for project closeout
- Revised Procurement Policy
- Recapture Clause in Contract.

Why We All Do This

- Research shows healthy schools promote positive learning environments and improve student academic performance.



BEST SCHOOLS

- Culture shift
- Community and student pride
- Reduced vandalism
- Reduced truancy
- Improved teacher retention
- Better test scores

1. Introductions
2. Program Basics and Getting Started
3. Ongoing Expectations
4. Financial Considerations
5. Project Closeout
6. Charter Specifics
7. Next Steps



Program Basics & Getting Started



1. Getting Started

- a) Project Parameters
- b) Roles and Responsibilities
- c) Contract Requirements
- d) Procurement and Vendor Contracting

2. GAINS



BEST Grantee Guide
Cash Grant Projects



But first...REVIEW!

- Application submission, including:
 - Application Narrative
 - Final budget
 - BEST Construction Guidelines and Rules
- Grant Agreement with CDE
- [Grantee Guide](#)



"I can do things you cannot, you can do things I cannot; together we can do great things." — Mother Teresa

- Grantee Role
 - Project Management
 - Procurement and Contracting
 - Decision makers
 - Keep CDE looped in
 - Meet grant expectations and requirements
- CDE Role
 - Funder
 - Grantee Support and Thought Partner
 - Grant Management
 - Review and Approvals
 - Reimbursements
 - Compliance



Grant Agreement Requirements

PLEASE REVIEW YOUR GRANT AGREEMENT!

- Three-year appropriation – Expires **June 30, 2027**
- Cash grants are reimbursements to the district/charter authorizer
 - Eligible project costs can be reimbursed back to the execution date of the Conditional Award Letter
 - Submit fund requests via GAINS

Structure

- Summary and Main Body
- Exhibits
 - **A – Statement of Work**
 - **B – Application Documents and Budget incorporated by reference**
 - **C – Deliverables and Submittals**
 - D – Grant Funding Change Letter
 - E – Executed Conditional Award Letter

GAE DAA CORE _____

GRANT AWARD LETTER
SUMMARY OF GRANT AWARD TERMS AND CONDITIONS

State Agency Colorado Department of Education	Grant Amount Grant Amount: \$ <u>BEST PORTION</u> Grantee Match Amount: APPLICANT MATCH Grantee Match Percentage: MATCH PERCENT%
Grantee APPLICANT FULL LEGAL NAME	Award Information Type of Grant: FY2024-25 BEST Cash Grant Program Title: Building Excellent Schools Today Project Title: PROJECT TITLE
Award Period Grant Issuance Date: Effective Date Grant Expiration Date: 6/30/2027	
Grant Authority Authority: Authority to <u>enter into</u> this Grant exists in Section 22-43.7-101, et seq., C.R.S.	Grant Purpose The purpose of the Grant is to provide financial assistance to school districts, charter schools and Boards of Cooperative Educational Services (BOCES) throughout the state that have difficulty financing new capital construction projects and renovating and maintaining existing facilities.

Exhibits and Order of Precedence
The following Exhibits and attachments are included with this Agreement:

1. Exhibit A, Statement of Work
2. Exhibit B, Application Documents and Budget incorporated by reference
3. Exhibit C, Deliverables and Submittals
4. Exhibit D, Grant Funding Change Letter
5. Exhibit E, Executed Conditional Award Letter

In the event of a conflict or inconsistency between this Agreement and any Exhibit or attachment, such conflict or inconsistency shall be resolved by reference to the documents in the following order of priority:

1. Colorado Special Provisions in §19 of the main body of this Agreement.
2. The provisions of the other sections of the main body of this Agreement.
3. Exhibit A, Statement of Work.
4. Exhibit B, Application Documents and Budget incorporated by reference
5. Exhibit C, Deliverables and Submittals
6. Exhibit E, Executed Conditional Award Letter
7. Exhibit D, Grant Funding Change Letter



Open and Competitive Procurement

- Work with your RPM to get started
- Request for Qualifications/Proposal Templates for major trades
- ListServ Advertisements
- Guidance on scoring rubrics, interviews and follow up

Important Considerations

- Allow 8 weeks or more for full process per trade!
- Documentation is critical to the process

Revised Procurement Policy – New FY25

- <https://www.cde.state.co.us/capitalconstruction/procurement>





For Professional Services:

- Professional Services fees estimated to be **less than or equal to \$25,000** are considered discretionary and do not require a competitive bid or a Request for Qualification.
- For fees estimated to be between **\$25,000 and \$100,000** grantee must contact at least three (3) firms and select the most qualified. Public notification (advertising) is not required.
- Fees estimated to be **greater than \$100,000** require both a public notification (advertising) and a Request for Qualification to contact at least three (3) firms. Minimum solicitation time is fifteen (15) business days and may include publication by electronic access or in a newspaper of general circulation*.

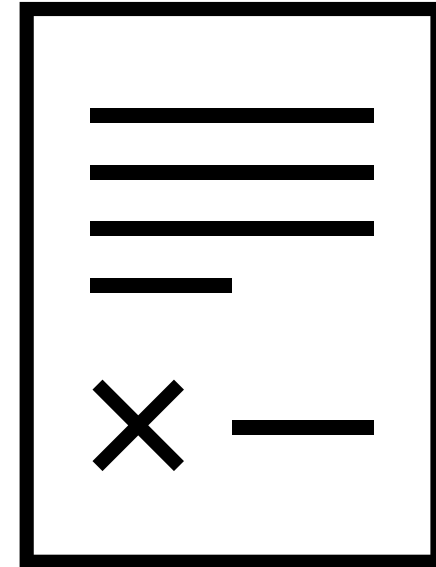
For Construction Projects:

- Construction projects **less than \$50,000** are considered discretionary and do not require competitive bidding.
- Projects between **\$50,000 and \$250,000** can be procured by use of a Request for Proposals (RFP), posted publicly for at least three days*.
- All projects of **\$250,000 or more** should be solicited through an Advertisement for Bids or RFP with adequate public notice given at least fourteen days and require publication by electronic on-line access and/or in a newspaper of general circulation*.



Vendor Contracts

- CDE does not provide contract templates
- Some industry templates available – AIA, DBIA, etc
- Work with your Attorney
- Ensure that you are including insurances and other relevant provisions outlined in the Grant Agreement





New Grant Management System

- Using for FY25 projects, moving forward
 - Submit Fund Requests
 - Potential other uses TBD at a later date



GAINS

**Grants Administration
Implementation &
Navigation System**

Ongoing Expectations



Topics

1. Communication
2. Project Deliverables
3. CDE Approvals
4. Ineligible Expenses



Best Practices

- Schedule and attend regular check-ins between CDE and Grantee and/or Owner's Rep
 - Ex. Reoccurring bi-weekly meetings for large projects.
- Invite your RPM as an optional attendee to ongoing OAC meetings.
 - Notify your RPM if attendance is required or requested at a particular OAC meeting.
- Add RPM to project distribution lists for contract documents, including meeting minutes (OAC's), observation reports, Board of Education reports, design updates, etc.
 - *RPMs do not need to receive RFI's & submittals.
- Project Changes
 - Consult your RPM prior to executing Change Orders (CO's) or Add Service Requests (ASR's) to verify that the content is within the grant scope of work and is an eligible expense.



Project Deliverables

- Pending project scope, CDE requires certain contractual information to be shared. Common deliverables include:

*Indicates requirement for large projects (renovation/addition/replacement)

- Milestone Construction Drawings
 - ASI's, PR's, CCD's, Addendums
- Project Specification/Manual
- *Geotechnical (Soils) Report
- *Observation Reports
- Progress Reports
- OAC Meeting Minutes
- Project Schedules
- Contracts (Fully Executed) & PO's
 - Contract Amendments (GMP's/COR's/ASR's)
- Change Order Logs
- *FF&E Layouts
- Applicable COI's, P&P Bonds, Etc.
- Project Budget
- Permits (DFPC)
- Notice of Final Settlement
- Fund Requests (CC-06)
- Project Closeout Documentation (CC-05)

EXHIBIT C – DELIVERABLES AND SUBMITTALS

Name of Grantee/Applicant: [REDACTED]

Name of Project: [REDACTED]

Deliverable or Submittal	Frequency
Executed Cash Grant Contract	Prior to first fund request
Finalized Line Item Budget	Initial at design phase, Final at GMP or bid, updates with each Fund Request
Project Directory or project team contact information	Initial at design phase, updated as needed
Building Program Comparisons	SD, DD, and final
Fund Requests (CC-06) - monthly	Monthly
Procurement documents and decision memoranda	Within 1 week of each procurement
Soils reports	Upon receipt
Field Observation Reports including progress, testing and inspection results, photos, and corrective actions – Design Team	As produced
Progress reports – Project Manager/Owner's Rep	Monthly
Design and Construction phase meeting minutes	as produced
Project Schedule	Initial and as revised
Vendor Contracts	Prior to Execution
Electronic copies of contract documents	At completion of each design phase
Permanent sign per BEST rules	Provide photograph at completion
Change Order Requests and Logs, with detailed backup	Prior to signing Change Order
Vendor Certificates of Insurance required by Contract	Prior to start of construction
FFE plans, schedules, and purchase lists	Prior to order of FF&E
Technology plans, schedules, and purchase lists	Prior to order of Technology
HPCP Documentation and copy of certificates	Each phase, and upon certification
Final Report (CC-05)	At closeout of grant
Certificate of Occupancy	prior to occupancy (if required)
Certificate of Substantial Completion	upon substantial completion
Notice of Final Settlement	upon final completion



Generally, CDE shall review the following documents **prior to approval**:

- Project Budget
 - Initial overall project budget.
 - CDE requires ongoing updated project budgets to be submitted w/ each fund request.
- Vendor Contracts
 - Once approved, send a copy to CDE upon execution, prior to fund request (CC-06) submission.
 - CDE always encourages grantees to consult legal counsel prior to contract execution.
- Design Milestones (SD's, DD's, & CD's)
 - CDE staff ensures that the overall design intent aligns with the grant scope of work as reviewed by CCAB.
 - Grantees shall submit drawings and space program comparisons.
- Scope Changes/Change Orders
 - Contract Amendments (COR's, ASR's, Etc.)
- FF&E Layout
 - CDE staff ensures that all FF&E items are durable, eligible, and in accordance with FF&E guidelines.
- Project Schedules





Common ineligible expenses include, but are not limited to:

- Post-Occupancy Expenditures
- School District Employee (FTE) Time
- Sales Tax on Consumables or Material
 - (§ C.R.S. 39-26-708 – Taxation on Construction & Building Materials)
- Late Fees for Unpaid or Late Invoices
- Added Scope Not Identified in the Grant Application
- Education Supplies, Software, Textbooks, Etc.
- Extended Warranties, or Service Contracts
- Re-Doing Work Already Installed in Accordance w/ Construction Docs
- Permanent Structures for Temp. Relocation
- District Owned Vehicles and/or Site Equipment (Riding Lawn Mowers, Skid Steers, Buses, Etc.)

As always, please consult your RPM w/ questions regarding unusual, unique, or questionable expenses prior to incurring.

Grantee can choose to move forward with any ineligible items using their own funds.

Financial Considerations



1. Budget Management
 - a) Milestones
 - b) Scope Changes
 - c) Split-Funded Projects
2. Fund Requests
 - a) Basics
 - b) GAINS





Budget Milestones

- Budget review at beginning of project (initial project budget)
- Design (schematic & Design Development)
- GMP – Design Services agreement should require an in-budget design before moving into Construction Documents stage
 - VE/Add Alternates – established at this stage
 - If VE/Add Alternates not enough, some redesign may be necessary
 - Contingencies – may be reduced but not eliminated
- FF&E and Technology Approvals
 - FF&E and Technology may need ‘add alternates’ as well to manage budget
- Post-Occupancy
 - Once occupied for intended purpose (students move in) no additional new change orders, new FFE orders, or project scope additions considered.
 - Add Alternates and prior commitments can be honored, and design error/omission corrective project changes or code compliance okay.



Scope Changes and Prior Approvals

- **Scope reductions** (VE and Alternates)
 - Established at GMP, usually for budget reasons
 - Intent should be to maintain critical project components, and allow budget management
 - VE that removes or substantially/materially reduces grant scope requires CDE consultation, may require CCAB approval
- **Scope increases**
 - Square footage and project budget to be maintained
 - May upgrade systems or specifications within scope of work for life cycle durability/efficiency
 - Added scope beyond BEST grant not permitted (excess square footage, new scope areas)
- **Demo and Abatement**
 - If an alternative solution negates the need for demo, demo/abatement budget is forfeited (becomes an allowance). Please discuss with RPM any changes of this nature.
- **Contingencies**
 - Hold contingencies throughout project to ensure project completes within budget



Split Funded Projects

Projects funded by BEST utilizing another funding source apart from matching funds (ie other grants, bonds, financing etc)

- Onus is on the grantee to provide clear contracting and invoicing demonstrating the cost of the scope of work specifically associated with the BEST grant. Failure to provide clear invoicing may affect ability to reimburse
 - BEST reimburses a fixed percentage of actual total BEST eligible project costs, so separating scope into 'match' and 'grant' is not allowable. All scope billed must be BEST scope.
- **Keep it separated!** Separate parallel contracts for non-BEST scope of work
- If overlap between multiple funding sources which include non-BEST and BEST scope, clear delineation of the BEST scope of work is required
- Avoid complex interweaving of scope between funding sources. Consider the ramifications of project contracting/invoicing when writing a BEST grant and choosing the scope.



Fund Requests



Fund Request Basics

- CC-06 Form (cash grant) – on forms page and within GAINS
- Frequency of submission – monthly as incurred
- Organization
 - Consists of the CC-06 fillable pdf form and associated invoices
 - Compile into a single PDF file with invoices following CC-06, in order of appearance
 - Very long invoices/pay applications can be sent separately, with just cover sheet/SOV in the fund request
- Completeness
 - Been reviewed by the grantee and/or Owner Rep prior to submission
 - All invoices clearly eligible for BEST funding and directly BEST scope (marked up when unclear)
 - Tracking between fund requests (total prior, match percentage, total project cost)
 - Tracking between invoices (avoid invoice gaps, confirm invoices show prior billings and contract amounts tracking through, invoice billings reflect actual vendor progress)
 - Show the math for all vendor invoice totals entered into a fund request
 - Show math for any unusual circumstances requiring calculation of BEST-associated cost, and track through project
 - Change orders or add-services provided to accompany any invoice showing any increase
 - Tax is not included when eligible for tax exemption
- Signatures/approvals
 - Signed CC-06 still required
 - GAINS will introduce approvals within the GAINS system



Division of Capital Construction
Project Funding Request (CC-06)

Requesting District			
1. District Name:		County:	
Address:			
City:		State: CO	Zip:
2. Contact Name:		Contact Phone:	Fax:
Contact E-mail:		Date of Request:	
3. Project Title:			
Awarded BEST FY:		CDE Accounting PO #:	
Breakdown of Dollars Requested			
	Vendor Name:	Total of Invoice(s):	
Vendor 1			
Vendor 2			
Vendor 3			
Vendor 4			
Vendor 5			
Vendor 6			
Vendor 7			
Vendor 8			
Note: Fund requests can be submitted once a month. Please provide invoices from all vendors listed above. Statements and purchase orders will not be accepted.			Total Vendor Costs: \$0.00
****Please fill out the three boxes below prior to submittal****			
Grantee Adjusted Match % 0.00000000%	Total Prior Billings (previous line 8 total)	Total Project Cost	
Financial Summary of Project			
	State Grant	Grantee Match	Total
4. Total Amount of the Contribution/Grant	\$0.00	\$0.00	\$0.00
5. Amount Previously Paid/Requested to Date	\$0.00	\$0.00	\$0.00
6. Amount Available before Current Request	\$0.00	\$0.00	\$0.00
7. Amount of this Request	\$0.00	\$0.00	\$0.00
8. Total Billings to Date	\$0.00	\$0.00	\$0.00
9. Total Available Balance	\$0.00	\$0.00	\$0.00
10. Proposed Project Dates	Start Date:	Completion Date:	
The Grantee certifies that the above information is true; that the funds requested are for the project for which the grantee received the grant; and that the vendors listed provided services or materials for the project for which the grantee received the grant.			
Printed Name of Authorized Representative:			Title:
Signature of Authorized Representative:			Date:





GAINS Submission Process

- User roles
 - **LEA Fiscal Update:** initiates and populates fund requests (district, charter, CSDB or BOCES staff)
 - **LEA Fiscal Representative:** approves and submits fund requests (charter authorizer)
 - Both roles are at the LEA level (grantee). Outside consultants may prepare docs for LEA submission
- GAINS Portal <https://colorado.egrantsmanagement.com/>
 - **Create Request:** LEA Fiscal Update user creates a new fund request by selecting BEST Grant Project Application under Fund Requests > Fiscal Year > All Funding Application dropdowns

Create New Fund Request

Fund Requests			
#	Amount	Request Period	Status
There are no matching Fund Requests for this grant.			

Request Status: **Draft Started**

Change Status To: [Draft Completed](#)
or
[Delete Fund Request](#)

Description

- [History Log](#)
- [Create Comment](#)
- [Expenditure Details](#)
- [Request](#)
- [Related Documents](#)
- [Assurances](#)
- All**

- This brings up the sections page/menu for submitting a fund request





GAINS Submission Process

- GAINS Portal (continued)
 - Enter the requested amount:** Enter “Amount of this Request” under the “State Grant” column of CC-06 form into the **Expenditures** section under HC – Hard Costs, after selecting project in dropdown

Save And Go To ▶

Gymnasium Roof and HVAC Improvements (0960-SG00001) ▼

Object Code	Function Code	HC - Hard Costs
5170 - BEST Construction		\$108,275.77
Total		\$108,275.77

Save And Go To ▶

Financial Summary of Project		
	State Grant	
4. Total Amount of the Contribution/Grant	\$475,708.66	
5. Amount Previously Paid/Requested to Date	\$82,212.20	
6. Amount Available before Current Request	\$393,496.46	
7. Amount of this Request	\$108,275.77	
8. Total Billings to Date	\$190,487.97	
9. Total Available Balance	\$285,220.69	

- Enter Date:** Navigate to the **Request** section and enter today’s date as “Fiscal Information As Of”. No other action required in the Request section

Fiscal Information As Of

- Upload CC-06:** Upload completed and signed CC-06 pdf with include invoices on the **Related Documents** page
- Change Status:** After completing all validations, LEA Fiscal Update user can Change Status to “Draft Completed”
- LEA Fiscal Representative** will then be able to review and change status to “LEA Fiscal Representative Approved”.
- Once approved, the fund request will be submitted to CDE. BEST staff will review the fund request and return for changes if any corrections are necessary.
- If any questions during fund request review, BEST staff will reach out via email





GAINS Submission Process

- GAINS Portal (continued)
 - History Log will show prior activity for review
 - Step by step instructions for BEST fund requests available on the GAINS Training website
<https://www.cde.state.co.us/gains/gainstrainings>
- GAINS Monitoring
 - GAINS offers monitoring functions, which BEST has not activated yet but is looking into utilizing for deliverables uploads and project tracking, *more features may be coming soon*

Project Closeout



Closeout Topics



1. Closeout Documentation
 - a. CC-05
 - b. HPCP Certification
2. Consultant Wrap Up
3. Capital Renewal Reserve
4. 10-year Recapture and Record Retention





New CC-05 Project Closeout Form – coming soon (*once finalized, all active projects will use*)

- Submitted with final fund request
- More information to better document the project
 - Better tracking of Deliverables
 - Narrative information to help us improve the program
 - Adding advice for future BEST grantees
 - Send pictures of the completed project

High Performance Certification Program (HPCP)

- Pursuant to 24-30-1301 C.R.S. projects that meet certain criteria must comply with the HPCP administered by the State Architect. HPCP requires qualifying projects to target LEED - Gold, CO-CHPS - Verified Leader or Green Globes - Three Globes.
 - Must comply with policy if:
 - Projects receives >25% of State funding, and
 - > 5,000 sf, and
 - Building includes HVAC, and
 - In case of “substantial renovation”, costs > 25% of current property value
- If project was required to comply with HPCP (contact RPM if unsure), sustainability certifications (LEED, CHPS, Green Globes) may lag project closeout. Notify BEST of certifications once received as we report this annually to the Office of the State Architect.



Consultant Wrap Up

- Maintenance and warranty requirements
 - Develop a maintenance plan
 - 11- and 23- month warranty walks
 - O&M manuals
- Systems training and operations planning
 - Consider maintainability and local operations when choosing systems
 - Ensure staff are trained on operation of new systems, video training, support in place





Capital Renewal Reserve



- Pursuant to 22-43.7-109 (4) (d) (I) C.R.S. recipients of BEST grants that involve the **construction of a *new* public school facility or a *major renovation* of an existing public school facility** shall establish a capital renewal reserve fund.
 - "Capital renewal reserve" means money set aside by an applicant for the specific purpose of ***replacing*** major public school facility systems with projected life cycles such as roofs, interior finishes, electrical systems and heating, ventilating, and air conditioning systems –
 - This is not meant to address maintenance needs
 - Grantees who received a grant for a new build or major renovation agreed in the application to set aside funds to a Capital Renewal Reserve
 - At a minimum, must establish a capital renewal budget and commit to making annual contributions to a capital renewal reserve fund starting the fiscal year after occupancy
 - Recommended to reserve 1.5% of PPR on an annual basis from impacted facilities
- View the [CCAB policy for Capital Renewal](#)





Changes this year to the grant agreements include :

Recapture Policy

If property or improvements impacted by the Grant are sold, abandoned, demolished, or extensively renovated in a manner that makes the Project work obsolete within the a **ten-year period** after completion of the project, a portion of the grant will be recaptured according to the grant agreement.

- Within the first year after completion, 100% of the Grant shall be returned to the state
- 10% reduction per year thereafter

Record Retention

Per the grant agreement, project records must be kept by the Grantee for **10 years** after project completion



Charter Specific Considerations



Charter School Fund Request



- Fund Requests are paid through your authorizer- CSI or District
- Communicate with your authorizer's financial point of contact to open this payment pathway and internal process.
- GAINS: Titles
 - *LEA Fiscal Update*: Charter School
 - *LEA Fiscal Representative*: Authorizer

*Consultants can help in the preparation of CC-06, the *LEA Fiscal Update*(Charter) must submit into GAINS

Next Steps



Recap of Changes

- **GAINS**- Our grant portal; Fund Request & Project Documents
- **New CC-05**- Updated Closeout Document
- **Procurement Policy**-Clear Financial Benchmarks
- **Recapture Clause**- From 5 years to 10 years





Kickoff Meetings

Schedule a project kick-off meeting with your RPM to review:

- Questions you may have from the [Grantee Guide for Cash Grants](#)
- Update the project's procurement, timeline, budgets, design, etc.
- Fund Request process and expectations
- Future project updates and communication
- Set up reoccurring meetings between RPM & Owners Rep/District (depending on project type)





COLORADO
Department of Education

SEARCH [] Select Language [v]

LICENSING | ABOUT CDE | STATE BOARD | OFFICES | STAFF DIRECTORY | NEWS | CAREERS | SITE INDEX

FAMILIES | EDUCATORS | DISTRICTS | COMMUNITIES | SCHOOLview®

We need your feedback to help improve the CDE website.
Please take a few moments to fill out the [CDE Website Effectiveness and Usability Survey](#) by Sept. 13. Let us know how you and your audience use the website and how we can make that experience better.

Home

Capital Construction

FY2024-25 BEST Grant

On May 15, 2024 the Capital Construction Assistance Board approved its FY2024-25 prioritized list of projects to receive financial assistance. The list of recommended grants was presented to the State Board of Education and approved during their June meeting.

[View the FY2024-25 BEST List of Recommended Grants \(Excel\)](#)

About Us

A branch of CDE, the Division of Capital Construction has developed a series of programs and resources for capital construction funding as well as technical assistance for school districts, traditional public schools, charter schools, BOCES, and the Colorado School for the Deaf and Blind.

Capital Construction Home

- Assistance Board
- BEST Grant Program
- Capital Construction Programs
- Charter Schools
- Facility Insight
- Financial Information
- Forms
- Sustainability in Colorado Schools
- Resources
- Contact Us

<https://www.cde.state.co.us/capitalconstruction>

FORMS

- [CC-06](#) Fund Request Cover Page
- [CC-05](#) Project Closeout





COLORADO
Department of Education

SEARCH [] Select Language [v]

[LICENSING](#) | [ABOUT CDE](#) | [STATE BOARD](#) | [OFFICES](#) | [STAFF DIRECTORY](#) | [NEWS](#) | [CAREERS](#) | [SITE INDEX](#)

FAMILIES | EDUCATORS | DISTRICTS | COMMUNITIES | SCHOOLview®

We need your feedback to help improve the CDE website.
Please take a few moments to fill out the [CDE Website Effectiveness and Usability Survey](#) by Sept. 13. Let us know how you and your audience use the website and how we can make that experience better.

Home

Capital Construction

FY2024-25 BEST Grant

On May 15, 2024 the Capital Construction Assistance Board approved its FY2024-25 prioritized list of projects to receive financial assistance. The list of recommended grants was presented to the State Board of Education and approved during their June meeting.

[View the FY2024-25 BEST List of Recommended Grants \(Excel\)](#)

BEST
BUILDING EXCELLENT SCHOOLS TODAY

About Us

A branch of CDE, the Division of Capital Construction has developed a series of programs and resources for capital construction funding as well as technical assistance for school districts, traditional public schools, charter schools, BOCES, and the Colorado School for the Deaf and Blind.

Capital Construction Home

- Assistance Board
- BEST Grant Program
- Capital Construction Programs
- Charter Schools
- Facility Insight
- Financial Information
- Forms
- Sustainability in Colorado Schools
- Resources
- Contact Us

RESOURCES

- [Policies](#)
- [Construction Guidelines](#)
- [Procurement](#)
- [Capital Renewal Reserve](#)
- [HPCP](#)
- [BEST Grant FAQ](#)
- [FF&E Guidance](#)





Grantee Training Poll



Please take a few minutes and reflect on today's training. We strive to support you the best we can; we want to hear from you all.

Click on the link in the chat:

1. Have you worked on a previous BEST project?
2. Scale 1-5; how prepared do you feel to begin your project?
3. Scale 1-5; how helpful was today's training?
4. Can we do anything to improve this training?

Questions

Contact Information

[Contacts Page](#)

Andy Stine - Director, Division of Capital Construction

303-918-6892

stine_a@cde.state.co.us

Angel Garcia - Program Assistant

720-602-5034

garcia_a@cde.state.co.us

Brandon LaChance - Regional Program Manager - Central Region & Charter Schools

720-910-3686

lachance_b@cde.state.co.us

Jay Hoskinson - Regional Program Manager - Northeast

720-766-1746

hoskinson_j@cde.state.co.us

Katie Van Kooten - Regional Program Manager - Southeast

720-926-4794

Van_Kooten_K@cde.state.co.us

Meg Donaldson - Regional Program Manager - Southwest

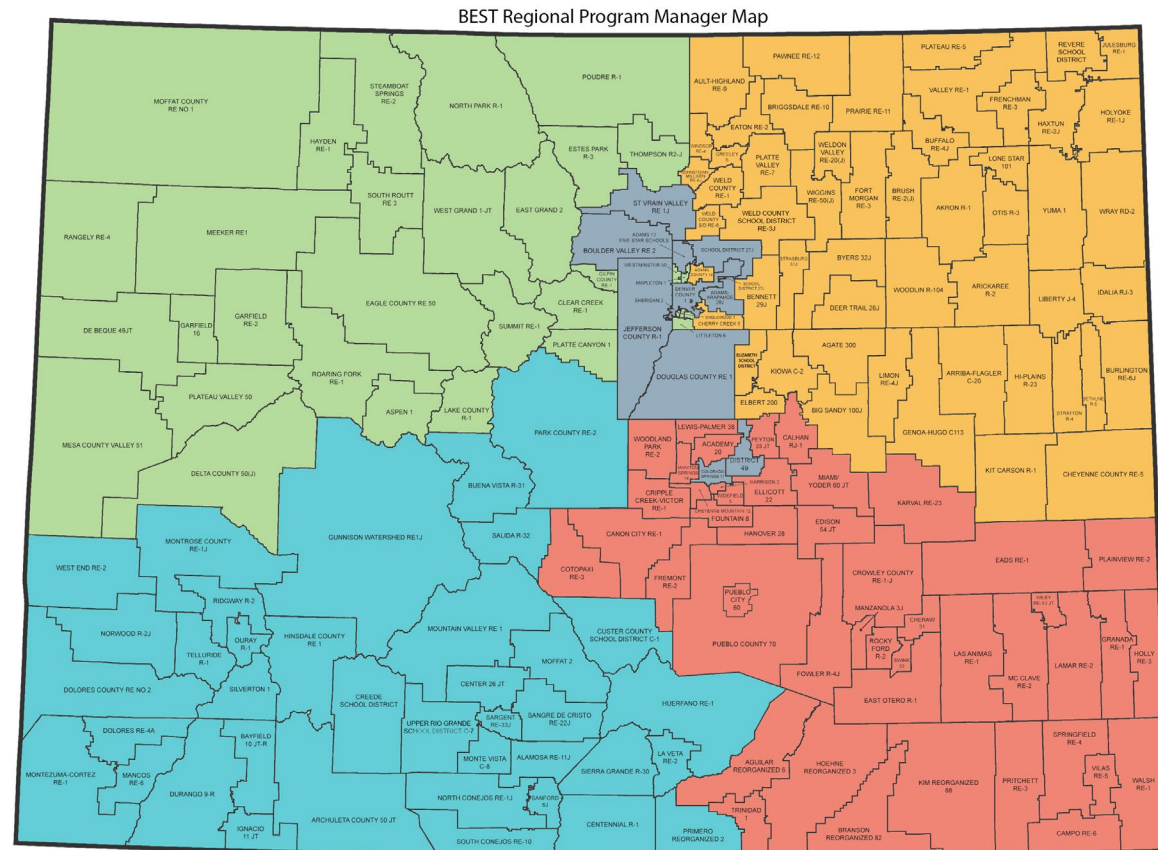
720-595-4866

donaldson_m@cde.state.co.us

Sean Donahue - Regional Program Manager - Northwest

720-415-5591

donahue_s@cde.state.co.us



Sean Donahue

Meg Donaldson

Katie Van Kooten

Jay Hoskinson

Brandon LaChance

Produced by the Colorado Department of Education - February 2019