**Public School Capital Construction Assistance Board (CCAB) Meeting Minutes**

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| **Date & Time:** | Wednesday, October 16, 2024- 1:00pm-3:30pm |
| **Location:** | The Hythe, Vail, CO |

**Capital Construction Assistance Board Members:**

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| Wendy Wyman – Chair | Jody Hovde | Lara Vincent |
| Kevin Haas – Vice Chair | Matt Samelson | Mark Wilsey |
| Alan Ford | Wade Turner | George Welsh |

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| I. | **Call to Order:** Meeting called to order by Wendy Wyman at 1:03pm |
| II. | **Roll Call:** Members Present: Alan Ford, Kevin Haas, Jody Hovde, Wade Turner, Lara Vincent, George Welsh, Mark Wilsey, Wendy WymanAbsent: Matt SamelsonGuests: Joe Peters, Attorney General’s Office, Jared Bynum, Emma Bliesener, Outdoor Equity Coalition  |
| III. | **Approve Agenda:**Motion moved: Jody Hovde *Approve agenda as presented.*Second by: George WelshAll for: Alan Ford, Kevin Haas, Jody Hovde, Wade Turner, Lara Vincent, George Welsh, Mark Wilsey, Wendy WymanAbsent: Matt SamelsonAll opposed: NoneMotion passed |
| IV. | **Approve Minutes:** September 19, 2024Motion moved: Kevin Haas - *Approve Minutes as written.*Second by: Wade TurnerAll for: Alan Ford, Kevin Haas, Jody Hovde, Wade Turner, Lara Vincent, George Welsh, Mark Wilsey, Wendy WymanAbsent: Matt SamelsonAll opposed: NoneMotion passed |
| V. | **Board Report:** Nothing to report  |
| VI. | **Staff Report:*** Andy attended the National Council on School Facilities conference and gave a summary of the event.
* The FY25-26 Grant Round announcement is live on the BEST website. The intent to apply window is open until December 15th. Potential applicants must notify BEST if they intend to apply for a FY25-26 BEST Grant.
* Andy shared some upcoming ribbon cutting and groundbreaking ceremonies.
* The CCAB was given several project updates from across the state.
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| VII. | **Discussion Items:**1. Board Training with Attorney General’s Office:
	* Joe Peters with the AG’s office provided training to the CCAB on open meetings, open records, conflict of interest as well as best practices.
2. Legislative Updates and Discussions
	* Colorado Outdoor Equity Grant Program: Jared Bynum from the Outdoor Equity Coalition presented to the CCAB on the outdoor equity legislative initiative and how that may affect the BEST program.
	* HB24-1448 and the State Facility Incentive Grant: CDE’s Schools of Choice Unit was officially awarded the grant. To qualify HB24-1448 increased revenue to Charter School Capital Construction Program with a transfer from the Capital Construction Assistance Fund annually.
	* Brandon and Andy will now serve on the grant’s “Core Team” providing oversight and guidance on how funds are spent.
3. Review of Priorities from August Retreat
	* Staff Evaluation Criteria: Meg reviewed with the CCAB the progress made by staff on the evaluation criteria and ranking system. The CCAB provided feedback.
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| VIII. | **Future Meetings:** * December - CCAB would like to hold this meeting in Colorado Springs during the CASB conference. More details will be announced once finalized.
* January 16, 2025 – Virtual
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| IX. | **Public Comment:** None |
| X. | **Adjourn:** Meeting Adjourned by Wendy Wyman at 3:23pm |