**Public School Capital Construction Assistance Board (CCAB) Meeting Minutes**

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| **Date & Time:** | Thursday, April 18, 2024 - 1:00pm-3:30pm |
| **Location:** | Virtual – Microsoft Teams |

**Capital Construction Assistance Board Members:**

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| Jane Crisler – Chair | Vaishali McCarthy | Lara Vincent |
| Wendy Wyman – Vice Chair | Matt Samelson | Michael Wailes |
| Kevin Haas | Wade Turner | George Welsh |

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| I. | **Call to Order:** Meeting called to order by Jane Crisler at 1:02pm |
| II. | **Roll Call:**  Members Present: Kevin Haas, Vaishali McCarthy, Matt Samelson, Wade Turner, Lara Vincent, Michael Wailes, Wendy Wyman, Jane Crisler  Absent: George Welsh  Guests: Joe Peters, Attorney General’s Office |
| III. | **Approve Agenda:**  Motion moved: Kevin Haas - *Approve agenda as presented.*  Second by: Vaishali McCarthy  All for: Kevin Haas, Vaishali McCarthy, Matt Samelson, Wade Turner, Lara Vincent, Michael Wailes, Wendy Wyman, Jane Crisler  Absent: George Welsh  All opposed: None  Motion passed |
| IV. | **Approve Minutes: March 21, 2024**  Motion moved: Matt Samelson - *Approve Minutes as revised.*  Second by: Wade Turner  All for: Kevin Haas, Vaishali McCarthy, Matt Samelson, Wade Turner, Lara Vincent, Michael Wailes, Wendy Wyman, Jane Crisler  Absent: George Welsh  All opposed: None  Motion passed |
| V. | **Board Report:**   * Lara will be attending the upcoming April Hot Lunch – Repurposing Schools event and will report on it at the next meeting. |
| VI. | **Staff Report:**   * Upcoming Groundbreaking for Weldon Valley. |
| VII. | **Discussion Items:**   1. CCAB Conflict of Interest Training    * Joe Peters (AGs Office) reviewed conflict of interest and best practices for CCAB members. 2. May Grant Review Meeting Prep    * In preparation for the May meeting staff walked the CCAB through the following:      + Summary Book      + Evaluation Tool      + Waiver Evaluation 3. Legislative Update    * Discussion tabled |
| VIII. | **Future Meetings:**   * Grant Review Meeting, May 13-15, 2024 - Virtual * June – Cancelled * July 18, 2024 - Virtual |
| IX. | **Public Comment:**  None |
| X. | **Adjourn:** Meeting Adjourned by Jane Crisler at 2:50pm |