**Public School Capital Construction Assistance Board (CCAB) Meeting Minutes**

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| **Date & Time:** | Thursday, April 18, 2024 - 1:00pm-3:30pm |
| **Location:** | Virtual – Microsoft Teams |

**Capital Construction Assistance Board Members:**

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| Jane Crisler – Chair | Vaishali McCarthy | Lara Vincent |
| Wendy Wyman – Vice Chair | Matt Samelson | Michael Wailes |
| Kevin Haas | Wade Turner | George Welsh  |

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| I. | **Call to Order:** Meeting called to order by Jane Crisler at 1:02pm |
| II. | **Roll Call:** Members Present: Kevin Haas, Vaishali McCarthy, Matt Samelson, Wade Turner, Lara Vincent, Michael Wailes, Wendy Wyman, Jane CrislerAbsent: George WelshGuests: Joe Peters, Attorney General’s Office |
| III. | **Approve Agenda:**Motion moved: Kevin Haas - *Approve agenda as presented.*Second by: Vaishali McCarthyAll for: Kevin Haas, Vaishali McCarthy, Matt Samelson, Wade Turner, Lara Vincent, Michael Wailes, Wendy Wyman, Jane CrislerAbsent: George WelshAll opposed: NoneMotion passed |
| IV. | **Approve Minutes: March 21, 2024**Motion moved: Matt Samelson - *Approve Minutes as revised.*Second by: Wade TurnerAll for: Kevin Haas, Vaishali McCarthy, Matt Samelson, Wade Turner, Lara Vincent, Michael Wailes, Wendy Wyman, Jane CrislerAbsent: George WelshAll opposed: NoneMotion passed |
| V. | **Board Report:** * Lara will be attending the upcoming April Hot Lunch – Repurposing Schools event and will report on it at the next meeting.
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| VI. | **Staff Report:*** Upcoming Groundbreaking for Weldon Valley.
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| VII. | **Discussion Items:**1. CCAB Conflict of Interest Training
	* Joe Peters (AGs Office) reviewed conflict of interest and best practices for CCAB members.
2. May Grant Review Meeting Prep
	* In preparation for the May meeting staff walked the CCAB through the following:
		+ Summary Book
		+ Evaluation Tool
		+ Waiver Evaluation
3. Legislative Update
	* Discussion tabled
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| VIII. | **Future Meetings:** * Grant Review Meeting, May 13-15, 2024 - Virtual
* June – Cancelled
* July 18, 2024 - Virtual
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| IX. | **Public Comment:** None |
| X. | **Adjourn:** Meeting Adjourned by Jane Crisler at 2:50pm |