**Public School Capital Construction Assistance Board Meeting Minutes**

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| **Date & Time:** | Thursday, November 17, 2022 - 1:00pm-3:30pm |
| **Location:** | Virtual – Microsoft Teams |

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| **Capital Construction Assistance Board Members:** | | |
| Jane Crisler – Chair | Kevin Haas | Brett Ridgway |
| Wendy Wyman – Vice Chair | Vaishali McCarthy | Matt Samelson |
| Brian Amack | Allison Pearlman | Michael Wailes |

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| I. | **Call to Order:** Meeting called to order by Wendy Wyman at 1:03pm |
| II. | **Roll Call:**  Members Present: Brian Amack, Kevin Haas, Allison Pearlman, Vaishali McCarthy, Matt Samelson, Michael Wailes, Brett Ridgway, Wendy Wyman  Absent: Jane Crisler |
| III. | **Approve Agenda:**  Motion moved: Brian Amack  Second by: Kevin Haas  All for: Brian Amack, Kevin Haas, Allison Pearlman, Vaishali McCarthy, Michael Wailes, Brett Ridgway, Wendy Wyman  Absent: Matt Samelson, Jane Crisler  All opposed: None  Motion passed |
| IV. | **Approve Minutes:** September 15, 2022  Motion moved: Kevin Haas - *Approve minutes as written*  Second by: Allison Pearlman  All for: Brian Amack, Kevin Haas, Allison Pearlman, Vaishali McCarthy, Michael Wailes, Brett Ridgway, Wendy Wyman  Absent: Matt Samelson, Jane Crisler  All opposed: None  Motion passed |
| V. | **Board Report:**   * Michael Wailes: Elwell Elementary had their ribbon cutting ceremony. There has been a lot of positive feedback from the community. |
| VI. | **Staff Report:**   * Andy gave an update on the current Regional Program Manager position opening. * Animas HS will have a ribbon cutting ceremony for their new school on January 20th. Thanks to Meg for all of her work on this project. |
| VII. | **Action Items:**   1. Adopt Rule Change to Eliminate Annual Grant Reserve Set Aside:   Motion moved: Brian Amack - *Per CRS 22-43.7-106 I move to adopt the changes to the Capital Construction Assistance*  *Board rules pertaining to the Building Excellent Schools Today grant program, with the removal of rule 8.1.5, per the language on the November 17, 2022, Agenda Sheet.*  Second by: Vaishali McCarthy  All for: Brian Amack, Kevin Haas, Allison Pearlman, Vaishali McCarthy, Matt Samelson, Michael Wailes, Brett Ridgway, Wendy Wyman  Absent: Jane Crisler  All opposed: None  Motion passed   1. Adopt Rule Change to Set Backup Project Award Process/Policy:   Motion moved: Vaishali McCarthy - *Per CRS 22-43.7-106 I move to adopt the changes to rules 6.3 and 6.4 of the Capital Construction Assistance Board rules pertaining to the Building Excellent Schools Today grant program, per the language on the November 17, 2022 Agenda Sheet.*  Second by: Matt Samelson  All for: Brian Amack, Kevin Haas, Allison Pearlman, Vaishali McCarthy, Matt Samelson, Michael Wailes, Brett Ridgway, Wendy Wyman  Absent: Jane Crisler  All opposed: None  Motion passed   1. Vote on Match Committee Recommendations:   Motion moved: Brett Ridgway - *I move to recommended changes to CRS 22-43.7-109 as outlined on the redline document shared and discussed at the November 17, 2022, meeting of the Capital Construction Assistance Board.*  Second by: Matt Samelson  All for: Brian Amack, Kevin Haas, Allison Pearlman, Vaishali McCarthy, Matt Samelson, Michael Wailes, Brett Ridgway, Wendy Wyman  Absent: Jane Crisler  All opposed: None  Motion passed |
| VIII. | **Discussion Items:**   1. Update on Priorities from August Retreat  * JBC Response on BEST Outlays: Andy reviewed the JBC response. * Scoring Rubric Revisions: Jay reviewed the updates made to the rubric based on feedback from the CCAB at the August retreat. * Revisions to Waiver: Jay reviewed the updates made to the waiver form based on feedback from the CCAB at the August retreat. |
| IX. | **Future Meetings:**   * January 19, 2023 – Microsoft Teams |
| X. | **Public Comment:** None |
| XII. | **Adjourn:** Meeting Adjourned by Wendy Wyman at 3:01pm |